

**MINUTES OF A MEETING OF THE JOINT PARTNERSHIP BOARD HELD AT  
COMMITTEE ROOM A - COUNTY HALL, LLANDRINDOD WELLS, POWYS ON  
THURSDAY, 19 JULY 2018**

PRESENT

Cllr Stephen Hayes, Cabinet Member	Chair
PCC	
Vivienne Harpwood, Chair, PTHB	Vice-Chair
Cllr. Aled Davies	Cabinet Member, PCC
Cllr. Rachel Powell	Cabinet Member, PCC
Carol Shillabeer,	Chief Executive. PTHB
Melanie Davies,	Independent Member, PTHB
Owen James	Independent Member, PTHB

In Attendance

Alison Bulman, Director of Social Services PCC  
Mandy Collins, Board Secretary PTHB  
Clive Pinney, Solicitor to the Council PCC  
Julie Rowles, Director of Workforce and Organisational Development, PTHB  
Hayley Thomas, Director of Planning and Performance, PTHB

<b>1. APOLOGIES</b>
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Apologies for absence were received from Councillor Rosemarie Harris who was on other Council business and David Powell, Deputy Chief Executive PCC.

<b>2. MINUTES</b>
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The minutes had been circulated just before the meeting and it was agreed that the Chair and Vice-Chair be authorised to confirm them as a correct record if no comments were received in the next 10 days. Julie Rowles asked for it to be noted that she had been present at the meeting.

**ACTION: Chair and Vice-Chair to confirm as a correct record.**

Matters arising:

JPB Terms of Reference

The JPB terms of reference needed to be reviewed, however, it was agreed that this should be delayed so more consideration could be given to the JPB's relationship with the Regional Partnership Board and the PSB. JPB noted that the RPB would have an increasing role and that its terms of reference also needed to be updated to strengthen the roles of elected members and independent Health Board members.

**ACTION: put the JPB Terms of Reference on the agenda for the next meeting.**

Bro Ddyfi Community Hospital Health and Well-being Project

Hayley Thomas advised that the full business case had been submitted to Welsh Government and it was hoped that there would be positive news soon.

<b>3. S33 AGREEMENTS</b>
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All but two Section 33 agreements for 2017/18 were in place. The two outstanding ones were for ICT and Ystradgynlais Integrated Team for Older People. There was some doubt that one was needed for the Ystradgynlais Integrated Team as this was not a pooled fund. The ICT S33 had not been signed off because the trade unions had raised concerns with the PTHB over PCC being the lead employer as there was a perception that PTHB staff would be disadvantaged by local authority terms and conditions. The trade union concerns were noted but JPB felt that the S33 agreement for 2017/18 should be signed off. Clive Pinney advised that there would be an adverse audit report because there was no S33 in place for ICT. It was confirmed that it was planned to have a joint audit of the S33 agreements.

**ACTION: Carol Shillabeer to acknowledge the trade union concerns but sign off the ICT Section 33 agreement for ICT for 2017/18.**

Section 33 agreements for 2018/19 had not been signed off but could be readily adapted using the previous year's template.

**ACTION: Clive Pinney and Mandy Collins to work on the Section 33 agreements for 2018/19 and report to the next meeting.**

It was confirmed that the S33 agreement for Care Homes had been approved by PTHB and could be signed off if it had not already been.

**ACTION: Carol Shillabeer to sign off the S33 agreement for Care Homes.**

<b>4. NORTH POWYS REGIONAL RURAL CENTRE</b>
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Hayley Thomas and Ali Bulman gave an update and advised that a preferred site in Newtown had been identified giving the opportunity for a multi-agency campus to be developed.

JPB agreed on the need to put governance arrangements in place as soon as possible. It was proposed that a Partnership Vision Overview Group drawn from the membership of the JPB and Regional Partnership Board would oversee the project but that a Partnership Delivery Team would be made up of key officers would drive the project forward. JPB also noted the need for stakeholder consultation but asked that this be conducted in such a way as not to delay the project.

JPB also discussed the need for the Board and Cabinet to receive a briefing on the proposals. For the Council this could be done at informal Cabinet meetings which could give a steer although any decisions would need to be taken at formal Cabinet meetings.

**ACTION:**

1. That the Chief Executives of PCC and PTHB be project sponsors
2. That Hayley Thomas and Ali Bulman be lead directors
3. That Hayley Thomas, Ali Bulman, Clive Pinney and Mandy Collins meet as soon as possible to put governance arrangements in place.
4. That briefings be arranged for the Board and the Cabinet on the proposals.

JPB discussed the Arcadis Design and Consultancy fee proposal for supporting the project. JPB felt that the Arcadis proposal was too focused on the property estate rather than the health and care aspects of the project. This would be raised with them. JPB were reminded that Arcadis had been approached because they were on the Council's framework agreement and were available to start work on the proposal immediately. The client would be PCC and PTHB jointly.

**DECISION: That Arcadis be engaged to undertake the assessment subject to the lead directors discussing the focus of the project with them.**

Hayley Thomas sought approval to utilise Integrated Care Funds to progress the resource planning for the project.

**DECISION: To approve the use of Integrated Care Funds to progress the project subject to discussions with the Chief Executives.**

<b>5.</b>	<b>MENTAL HEALTH INTEGRATION</b>
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It was proposed to establish a joint programme board to commence the process of integrating Adult Mental Health Services between Powys County Council and Powys Teaching Health Board under lead agency arrangements. A paper would be brought to Cabinet and the Board in September.

JPB agreed that this proposal would be a good opportunity for joint scrutiny.

**DECISION: to support the establishment of a joint programme board to commence the process of integrating Adult Mental Health Services between Powys County Council and Powys Teaching Health Board under lead agency arrangements.**

<b>6.</b>	<b>CUSTOMER ACCESS</b>
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The Director of Social Services advised that she was looking at improving the systems for customers accessing Social Services including developing a better digital self-service interface and upskilling contact centre staff so they could handle more queries. She also advised that the name of PPD would be changed and the Council would be implementing the 111 phone number from 1st October.

CS invited AB to the PTHB Executive Team meeting to discuss the proposals in more detail.

<b>7.</b>	<b>INTEGRATED COMMISSIONING OF RESIDENTIAL CARE</b>
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The Scheme established a pooled fund for care home accommodation functions between Powys County Council and Powys Teaching Health Board with the Council the lead agency. Building on the integration work to date in Powys it would assist both organisations to work in partnership to develop alternatives to residential care and to improve outcomes for all adults with residential care needs. It would be an important lever in helping to deliver the Health and Care Strategy – crucially the development of services in or close to home.

Terms of reference had been agreed and a pooled fund manager was being recruited. There was due to be a review of progress to date addressing any sticking points. The Chair noted the end of the BUPA contract was an issue and JPB was advised that meetings were taking place with potential providers at the moment.

<b>8.</b>	<b>DATES OF FUTURE MEETINGS</b>
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JPB asked for dates to be set for the next 12 months, with the next meeting in late September, followed by meetings in December and March.

**Stephen Hayes**  
**Chair**